Change Your Password
Windows 7

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For help with any of the instructions below please contact the AIMS Help Desk at 265-6900 or email help@aims.wisc.edu
How to Change Your Password

1. Once you are logged into Windows, press Ctrl+Alt+Delete. You will then see the Windows Security screen; choose Change a Password as shown in Figure 1.

2. Enter your current password in the Old Password field and type your new password in the New Password and Confirm New Password fields. Click the blue arrow. See Figure 2.

3. You will receive a confirmation dialog box that your password has been changed as shown in Figure 3. Select OK.
Figure 3